


West Caln Township Board of Supervisors	Wednesday, June 18, 2025 Monday, June 23, 2025 @ 9:30AM Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday, June 23, 2025, at 9:30AM at the West Caln Township Building.

Present were:

Supervisor Martin

Manager Sauro

Assistant Manager Metzler

Supervisor Hutton

Solicitor Venzie

Supervisor Hutton commenced the Meeting at 9:30AM.

1. **CALL TO ORDER**

2. **SALUTE TO THE FLAG**

3. **EXECUTIVE SESSION**

Executive session was held on Monday, June 2 and Wednesday, June 18, 2025, for legal and personnel reasons including litigation matters

4. **RESIDENT'S COMMENTS**

The Board has requested all persons making comments to list their name, address, telephone number on the sheet provided. There is a three (3) minute limit per person.

5. **APPROVAL OF THE MAY 21, 2025 MINUTES**

This matter was tabled to the July 16, 2025 meeting.

6. **MANAGER'S REPORT**

The Board of Supervisors accepted the Manager's report as presented.

7. **TREASURER'S REPORT**

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0


Motion Passed

8. **SOLICITOR'S REPORT**

NONE

9. **POLICE REPORT**

The Board of Supervisors accepted the police report as presented.

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10. **ROAD DEPARTMENT REPORT**

The Board of Supervisors accepted the Road Department report as provided.

11. **FIRE MARSHAL REPORT**

NONE

12. **WAGONTOWN FIRE COMPANY**

The Board of Supervisors accepted the Wagontown Fire Company report as provided.

13. **WESTWOOD EMS SERVICE**

The Board of Supervisors accepted the Westwood EMS report as provided.

14. **ZONING OFFICER REPORT**

NONE

15. **HISTORICAL COMMISSION REPORT**

The Board of Supervisors accepted the Historical Commission report as provided.

16. **PARK & RECREATION BOARD REPORT**

NONE

17. **PARKS DEPARTMENT REPORT**


The Board of Supervisors accepted the Parks Department report as provided.

18. **OLD BUSINESS**

- a. Consider approval of land development plan for 365 Martins Corner Road – One room Amish School House. Some items discussed were how many schools are currently in the township, how many students are currently in each school and any ideas on how soon another school may be needed. Further discussion specific to this project were the width of the driveway that will be serving the school and how the students are transported as well as the buffering between the neighbors on the south side of the property. Motion was made by Supervisor Hutton to approve the plan conditioned upon additional screening being provided along the south side of the property. This is to be reviewed by the township engineer prior to the plans being signed and released for recording.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0

Motion Passed

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19. NEW BUSINESS

- a. Consider request for police assistance for the Kimberton Fair – July 21st and Tredyffrin Township July 4th Celebration

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Motion Passed

- b. Consider joining Chester County Consortium for negotiations for the Comcast franchise renewal

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Motion Passed

20. INFORMATIONAL ITEMS

- a. Grant awarded from Senator Muth's Office
- b. Subdivision plan has been received for 120 Reservoir Road
- c. ZHB Hearing Continuation – 1478 Birdell Road – June 24th at 7:00pm
- d. Next Board Meeting – July 16th
- e. Town Hall Meeting – July 23rd at 6:00pm at the Fire House

21. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 9:45am.

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Respectfully Submitted,

Amanda Metzler
Assistant Secretary
July 16th, 2025