


West Caln Township Board of Supervisors	<b>Wednesday, April 16, 2025</b> <b>Minutes</b> <b>Public Meeting</b>	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, April 16, 2025 at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Sanet	Manager Sauro	Engineer Daley
Supervisor Hutton	Assistant Manager Metzler	Road Foreman Horblinski
Supervisor Martin	Solicitor Venzie	Chief Martinez

Supervisor Sanet commenced the Meeting at 7:00PM.

**1. PUBLIC HEARING**

The regular meeting was closed, and a public hearing was opened at 7:02PM. A hearing to consider and possibly enact amendments to the Township’s Zoning Ordinance regarding the keeping of domestic chickens. This matter was tabled from the previous Board of Supervisors meeting of March 19<sup>th</sup>, 2025. Solicitor Venzie provided the following:

Exhibit B1 – Proof of Publication for the proposed amendment to the ordinance

Exhibit B2 – Email copy of Notice to the Daily Local News and Chester County Law Library

Solicitor Venzie also noted that the proposed ordinance had been posted to the township website. A summary of the ordinance was provided. Comments from residents were taken, including but not limited to the slaughtering of chickens and if the Township expects residents not to slaughter chickens, nuisance complaints, proper waste removal as well as whether this ordinance was similar to sounding townships. After a brief discussion, the Board agreed to remove the sentence regarding slaughtering from the proposed ordinance. The hearing was closed at 7:28PM, and the regular meeting was reopened at 7:29PM by Supervisor Sanet.

Motion to Approve: Supervisor Sanet    Second: Supervisor Hutton    Vote: 3-0-0

*Motion Passed*

**2. EXECUTIVE SESSION**

Executive session was held on Tuesday, April 15 and Wednesday, April 16, 2025, for legal and personnel reasons including litigation matters

**3. RESIDENT’S COMMENTS**

The Board has requested all persons making comments to list their name, address, telephone number on the sheet provided. There is a three (3) minute limit per person.

- Carla DenBraven- 1354 Airport Road- Inquired whether the township did research on Millenium grant writing firm. Also mentioned minutes, agendas and hearing notices on the website.
- Gene Brian- Inquired whether the township has a designated codes person.

- Holly Potoeski-Daddario- Offered to do a live stream interview with all candidates running for supervisor so that resident’s are aware of every candidate running and their platforms. Also, expressed her frustration with attendees who continually come to meetings and repeat the same information because they have issues with the board.

4. **APPROVAL OF THE MARCH 19, 2025 MINUTES**

Motion to Approve: Supervisor Sanet                      Second: Supervisor Hutton                      Vote: 3-0-0  
*Motion Passed*

5. **MANAGER’S REPORT**

The board accepted the Manager’s Report as presented.

6. **TREASURER’S REPORT**

Motion to Approve: Supervisor Hutton                      Second: Supervisor Sanet                      Vote: 3-0-0  
*Motion Passed*

7. **SOLICITOR’S REPORT**

- a. Solicitor Venzie provided an update on the Zoning Ordinance re-write

8. **POLICE REPORT**

The board accepted the Police Report as presented.

9. **ROAD DEPARTMENT REPORT**

The board accepted the Road Dept Report as presented.

10. **FIRE MARSHAL REPORT**

NONE

11. **WAGONTOWN FIRE COMPANY**


The board accepted the Wagontown Fire Company Report as presented.

12. **WESTWOOD EMS SERVICE**

The board accepted the Westwood EMS Report as presented. Supervisor Hutton inquired as to the status of drop and wait times at the hospitals. Chief Kennedy advised that there has not been much change. It was also noted the Crozer Chester Hospital was on the verge of closing, Brandywine Hospital has been sold and will not be reopened and Jennersville Hospital will be turned into a micro hospital, comparable to a large scale urgent care facility.

13. **ZONING OFFICER REPORT**

NONE

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**14. HISTORICAL COMMISSION REPORT**

The board accepted the Historical Commission Report as presented.

**15. PARK & RECREATION BOARD REPORT**

The board accepted the Park and Recreation Report as presented.

**16. PARKS DEPARTMENT REPORT**

The board accepted the Park Report as presented.

**17. OLD BUSINESS**

- a. Consider franchise agreement extension for PA-American

This matter was tabled from the last meeting. Representatives from PA American or the EPA were not present. The township engineer advised that after the last meeting he had some discussion with all parties particularly regarding the paving of Karen Circle. EPA has agreed to pave the entire circle. A motion was made to approve the expansion of the franchise agreement and to sign the hydrant agreement conditioned upon the EPA providing confirmation that the paving of Karen Circle will be completed in writing.

Motion to Approve: Supervisor Sanet      Second: Supervisor Hutton      Vote: 3-0-0

*Motion Passed*

**18. NEW BUSINESS**

- a. Consider to approve the township solicitor to attend the Zoning Hearing Board meeting, when scheduled, for the Turkey Hill matter

Motion to Approve: Supervisor Hutton      Second: Supervisor Sanet      Vote: 3-0-0

*Motion Passed*

- b. Consider purchase of rubber mulch for playground area at Layton Park

Motion to Approve: Supervisor Hutton      Second: Supervisor Sanet      Vote: 3-0-0


*Motion Passed*

- c. Consider contract agreement with PowerDMS to provide a cloud-based scheduling program for the police department. The board tabled this matter to the next meeting to look into other companies offering similar software.

- d. Consider to authorize township manager to advertise RFP for 2025 road projects

Motion to Approve: Supervisor Sanet      Second: Supervisor Hutton      Vote: 3-0-0

*Motion Passed*

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**19. INFORMATIONAL ITEMS**

- a. ZHB Hearing – 201 Skiles Road – April 22<sup>nd</sup> at 7:00pm
- b. Next Board Meeting – May 21<sup>st</sup>
- c. Town Hall Meeting – Date TBD
  - a. Tentatively July 23<sup>rd</sup>

**20. ADJOURNMENT**

With no further business at hand, the meeting was adjourned at 8:07pm.  
 Motion to Approve: Supervisor Hutton                      Second: Supervisor Martin                      Vote: 3-0-0  
*Motion Passed*

Respectfully Submitted,

Amanda Metzler  
 Assistant Secretary  
*Approved May 21<sup>st</sup>, 2025*