


West Caln Township Board of Supervisors	Wednesday, November 13, 2024 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, November 13, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin

Manager Sauro

Chief Martinez

Supervisor Sanet

Assistant Manager Metzler

Supervisor Sanet commenced the Meeting at 7:02 PM.

1. **CALL TO ORDER**

2. **SALUTE TO THE FLAG**

3. **POLICE COMMENDATION AWARDS**

4. **EXECUTIVE SESSION**

Executive session was held on Wednesday, November 6th and Wednesday, November 13, 2024, for legal and personnel reasons including litigation matters.

5. **PUBLIC HEARING**

The regular meeting was closed, and a public hearing was opened at 7:07PM to consider adopting an amendment to Chapter 252 Parks and Recreation Areas.

Motion: Supervisor Martin

Second: Supervisor Sanet

Vote: 2-0-0

Motion Passed

The public hearing was closed, and the regular meeting was reopened at 7:08PM.


6. **RESIDENT'S COMMENTS**

The Board has requested all persons making comments to list their name, address, telephone number on the sheet provided. There is a three (3) minute limit per person.

- Noel Pattani- 137 Cains Road Honeybrook, PA 19344 – Concerned about safety while walking in neighborhood with her dog after being attacked multiple times by neighbors dog(s) that are not fenced or leashed when outside.

7. **APPROVAL OF THE OCTOBER 23, 2024 MINUTES**

Tabled until next meeting (December 11th, 2024)

West Caln Township Board of Supervisors	Wednesday, November 13, 2024 Minutes Public Meeting	
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8. **MANAGER'S REPORT**

The Board accepted the Manager's report as presented.

9. **TREASURER'S REPORT**

The Board accepted the Treasurer's Report as presented.

Motion: Supervisor Martin

Second: Supervisor Sanet

Vote: 2-0-0

Motion Passed

10. **SOLICITOR'S REPORT**

NONE

11. **POLICE REPORT**

The Board accepted the Police report as presented.

12. **ROAD DEPARTMENT REPORT**

The Board accepted the Road Department report as presented.

13. **FIRE MARSHAL REPORT**

NONE

14. **WAGONTOWN FIRE COMPANY**

The Board accepted the Wagontown Fire Company report as presented.

15. **WESTWOOD EMS SERVICE**

The Board accepted the Westwood EMS report as presented.

16. **HISTORICAL COMMISSION REPORT**

The Board accepted the Historical Commission report as presented.

17. **ZONING OFFICER REPORT**

NONE

18. **PARK & RECREATION BOARD REPORT**


a. Consideration to allow funds to be spent for a holiday celebration

Motion: Supervisor Martin

Second: Supervisor Sanet

Vote: 2-0-0

Motion Passed


West Caln Township Board of Supervisors	Wednesday, November 13, 2024 Minutes Public Meeting	
--	---	---

19. OLD BUSINESS

NONE

20. NEW BUSINESS

- a. Consider appointment of Jason Cooper as Emergency Management Coordinator
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- b. Consider renewal of contract with Signal Service for maintenance of the stop light at West Kings Highway and Compass Road
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- c. Consider renewal of Insurance Benefits for period 12/01/2024 – 11/30/2025
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- d. Consider Resolution 2024-09 waiving the member contribution for their employees towards their Health Care Insurance for the Calendar Year 2025.
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- e. Consider Resolution 2024-10 authorizing the disposition of township records in accordance with the Municipal Records Manual
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- f. Consider to authorize the township solicitor to place notices and move forward with an amendment to the Townships' Stormwater Management Ordinance
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed
- g. Consider to authorize township manager to advertise the 2025 Budget
 Motion: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed

West Caln Township Board of Supervisors	Wednesday, November 13, 2024 Minutes Public Meeting	
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21. INFORMATIONAL ITEMS

- a. Zoning Task Force Meeting - Monday, December 2nd at 6:30pm
- b. Zoning Hearing Board - Tuesday, December 10th at 7pm for 3400 Compass Road
- c. Conditional Use Hearing – Wednesday, December 11th at 6pm for 401 W Kings Highway

22. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:43PM

Motion: Supervisor Martin

Second: Supervisor Sanet

Vote: 2-0-0

Motion Passed

Respectfully Submitted,

Amanda Metzler

Assistant Secretary

Approved December 11, 2024