


West Caln Township Board of Supervisors	Wednesday, October 23, 2024 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, October 23rd, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin

Solicitor Venzie

Chief Martinez

Supervisor Hutton

Assistant Manager Metzler

Assistant Foreman Yearsley

Township Engineer Daley

Supervisor Hutton commenced the Meeting at 7:00 PM.

1. **CALL TO ORDER**

2. **SALUTE TO THE FLAG**

3. **EXECUTIVE SESSION**

Executive session was held on Wednesday, October 9th and Wednesday, October 23, 2024, for legal and personnel reasons including litigation matters

4. **RESIDENT'S COMMENTS**

The Board has requested all persons making comments to list their name, address, telephone number on the sheet provided. There is a three (3) minute limit per person.

5. **APPROVAL OF THE SEPTEMBER 25, 2024 MINUTES**

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0
Motion Passed

6. **MANAGER'S REPORT**

The board accepted the manager's report as presented.

7. **TREASURER'S REPORT**


Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0
Motion Passed

8. **SOLICITOR'S REPORT**

The board accepted the solicitor's report as presented.

9. **POLICE REPORT**

The board accepted the police report as presented.

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10. ROAD DEPARTMENT REPORT

The board accepted the road department report as presented.

11. EMERGENCY MANAGEMENT COORDINATOR REPORT

None

12. FIRE MARSHAL REPORT

The board accepted the fire marshal report as presented.

13. WAGONTOWN FIRE COMPANY

The board accepted the Wagontown Fire Company report as submitted.

14. WESTWOOD EMS SERVICE

The board accepted the Westwood EMS report as submitted.

15. HISTORICAL COMMISSION REPORT

The board accepted the historical commission report as presented.

16. ZONING OFFICER REPORT

None

17. PARKS REPORT

The parks and recreation board gave a summary of their first meeting.


The board accepted the parks report as presented.

18. OLD BUSINESS

- a. Ratify authorization for Police Chief to purchase 4 body cameras in the amount of \$500/per camera
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0
Motion Passed

19. NEW BUSINESS

- a. Consider to authorize solicitor to advertise Ordinance Amendment to Chapter 252 Park and Recreation to allow alcohol at certain Township sanctioned special events
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0
Motion Passed

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- b. Consider final approval of plans submitted by Charles & Fifth, LLC a/k/a Four Brothers Empire, LLC for the completion of the undeveloped lots at 255 Reid Road, Reid Road Estates, formerly known as Madanat Subdivision subject to final approval of the required agreements by the Township Solicitor including posting of the required financial security. Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0
Motion Passed conditioned upon Charles & Fifth, LLC a/k/a Four Brothers Empire, LLC notifying the owners of lot 1 in writing, details and updates regarding development plans.

20. INFORMATIONAL ITEMS

- a. Conditional Use Application has been received for 401 W Kings Highway seeking to allow a supplement dwelling on the lot
- b. Land Development Application has been received for 365 Martins Corner Road – construction of an Amish Schoolhouse
- c. Trunk or Treat – Friday, October 25th from 6pm-8pm at Layton Park
- d. Zoning Task Force Meeting - Monday, November 4th at 6:30pm
- e. Zoning Hearing Board - Wednesday, October 30th at 7pm for 106 Wagontown Road

21. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:27p.m.

Motion to Adjourn: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Respectfully Submitted,

Amanda Metzler
Assistant Secretary

Approved November 13th, 2024