


West Caln Township Board of Supervisors	Wednesday, November 8th, 2023 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, November 8th, 2023, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martz	Solicitor Venzie	Chief Martinez
Supervisor Hutton	Acting Manager Sauro	Road Foreman Horblinski

Supervisor Martz commenced the Meeting at 7:00 PM.

1. SALUTE TO THE FLAG
2. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA
None
3. EXECUTIVE SESSION
An executive session was held on Tuesday, October 31, Wednesday, November 1 and Wednesday, November 8, 2023 for legal and personnel reasons.
4. RESIDENT’S COMMENTS
Carla DenBraven - 1354 Airport Road – Comments regarding township manager selection process and residency requirements for township officials.
5. APPROVAL OF THE MINUTES
Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0
Motion Passed
6. MANAGER’S REPORT
The Board of Supervisors accepted the Managers report as submitted.
7. TREASURERS REPORT
Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0
Motion Passed
8. SOLICITOR’S REPORT
 - a. Update on status of possible vacating of a portion of Martins Corner Road – Estimate and plan creation.
9. POLICE REPORT
The Board of Supervisors accepted the police report as submitted.

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10. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the report as given.

11. EMERGENCY MANAGEMENT COORDINATOR REPORT

(NONE)

12. FIRE MARSHAL REPORT

(NONE)

13. WAGONTOWN FIRE COMPANY

The Board of Supervisors accepted the report as submitted.

14. WESTWOOD EMS SERVICE

The Board of Supervisors accepted the report as submitted.

15. HISTORICAL COMMISSION REPORT

The Board of Supervisors accepted the report as given.

16. OLD BUSINESS

a. Insurance Benefits 12/01/2023 – 11/30/2024

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Motion Passed

b. Resolution 2023-17 waiving the member contribution for their employees towards their Health Care Insurance for the Calendar Year 2024.

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Motion Passed

c. Effective November 1, 2023, Kim Sauro was appointed Acting Township Manager, Township Secretary, Zoning Officer and Right to Know Officer with an hourly rate to be determined by today's meeting.

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0

Motion Passed

d. Acceptance of BCG Mini Grant Funding Awarded for stone wall restoration at Layton Park.


Table to next meeting

17. NEW BUSINESS

a. Authorization to purchase a new 2023 Police Car Chevrolet Tahoe from Whitmoyer Auto Group.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0

Motion Passed

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- b. The hiring of Kevin C McCarthy as a Full-Time Police Officer at an hourly rate of \$29.71 effective December 1, 2023.

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0
Motion Passed

- c. Advertising of the 2024 Budget

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 2-0-0
Motion Passed

18. INFORMATIONAL ITEMS

- a. Conditional Use Application received for 176/180 Lilly Road – to allow a 2nd dwelling on a single lot.

19. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:22 p.m.

Motion to Adjourn: Supervisor Hutton Second: Supervisor Martz Vote: 2-0-0

Respectfully Submitted,

Amanda Metzler
Assistant Secretary

Approved December 13th, 2023