


West Caln Township Board of Supervisors	Agenda Monday, January 10, 2022 Annual Organization Meeting	
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1. CALL TO ORDER

2. SALUTE TO THE FLAG

3. NOMINATION FOR THE POSITION OF SUPERVISORS CHAIRMAN

Motion: _____ Second: _____ Vote: __ - __ - __

4. NOMINATION FOR THE POSITION OF SUPERVISORS VICE CHAIR

Motion: _____ Second: _____ Vote: __ - __ - __

5. APPOINTMENTS

The Board of Supervisors approves the following appointments:

Administration:

- Secretary, Township Manager, Zoning Officer, Municipal Recycling Coordinator, Right to Know Officer, PSATS Voting Delegate.....Thomas Siedenbuehl
- Assistant Secretary, Assistant Township Manager, Assistant Zoning Officer and Assistant Right to Know Officer.....Kimberly Milane-Sauro
- Admin. Assistant.....Amanda Metzler
- Admin. Assistant (Part-Time).....Barbara Goodman

Police:

- Chief of Police.....Curt Martinez
- Police Sergeant.....Chris Fries
- Police Sergeant.....Anthony P. Sparano
- Police Patrol Officer 1.....Joseph Carboni
- All Part-Time Officers currently on the Roster.

Road Department:

- Road Foreman.....Allen Touchton
- Assistant Road Foreman.....Jonathan Hoblinski
- Truck Driver.....Jason Fryberger
- Truck Driver.....Scott Walton
- Truck Driver.....John Yearsly
- Truck Driver/Operator.....Gerald Patton, Jr.
- Truck Driver/Operator (Part-Time).....Robert Peters

Other Appointments:

- Treasurer.....Barsz Gowie Amon & Fultz
- Solicitor.....Buckley Brion McGuire&Morris, LLP
- Zoning Hearing Board Solicitor.....Gawthrop Greenwood, P.C.
- Zoning Hearing Board.....Christopher Lance
- Agricultural Security Advisory.....William E. Fairbairn
- Historical Commission.....Pat McVey
- Historical Commission.....Scott Withers
- Historical Commission.....Alfred Brown
- Park and Recreation.....Dave O’Leary
- Park and Recreation.....Dave Pfitzenmeyer
- Planning Commission.....Richard Harrington
- Township Engineer.....E.B. Walsh Associates
- Emergency Management Coordinator.....David Garver
- Deputy Emergency Management Coordinator.....Paul Pfitzenmeyer
- Emergency Management Staff.....David Stein
- Vacancy Board.....Paul Pfitzenmeyer
- Appointed Auditor.....TBD
- Fire Marshal.....Robert Peters
- Building Inspector.....Commonwealth Code Inc.
- Code Enforcement and Assistant Zoning Officer.....Earthways William Beers
- Earned Income Tax Collector.....Keystone Collections
- Real Estate Tax Collector.....Chester County

Motion: _____ Second: _____ Vote: __ - __ - __

6. BANK DEPOSITORIES:

The Board of Supervisors approves the following Bank Depositories:


- General Fund, Liquid Fuels, Payroll.....S&T
- General Fund.....Citadel FCU

Motion: _____ Second: _____ Vote: __ - __ - __

7. TAX RATES:

The Board of Supervisors approves the following Tax Rates:

- Tax Rate for General Purpose.....1 Mill
- Tax Rate for Fire Service Tax.....0.5 Mill

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Tax Rate for EMS Service Tax.....0.25 Mill
Earned Income Tax.....1% (½% Township, ½% School District)
Real Estate Transfer Tax.....1%
Motion: _____ Second: _____ Vote: _ - _ - _

8. SUPERVISOR’S MEETING SCHEDULE:

The Board of Supervisors approves the 2022 Meeting Schedules for all Township Boards and Commissions (Board of Supervisors, Planning Commission, Historical Commission & Park & Recreation Board) as presented.

Motion: _____ Second: _____ Vote: _ - _ - _

9. EMPLOYEE HOLIDAYS

The Board of Supervisors approves the Employee Holidays as presented.

Motion: _____ Second: _____ Vote: _ - _ - _

10. EMPLOYEE WAGES:

The Board of Supervisors approves a 4% increase for all Administrative and Road Crew Employees.

The Chief of Police pay increase according to his contract.

The Police Officers pay increase will be in accordance with the Collective Bargaining Agreement between The West Caln Police Association and West Caln Township.

Motion: _____ Second: _____ Vote: _ - _ - _

11. LEGAL ADVERTISING:


The Board of Supervisors approves the use of Daily Local News for all Legal Advertising.

Motion: _____ Second: _____ Vote: _ - _ - _

12. MEMBERSHIP

The Board of Supervisors approves to retain memberships in the following organizations:

- PA Parks and Recreation
- West Caln Township Parks and Recreation
- Professional Recyclers of PA
- Brandywine Valley Assoc.
- Chester County Historic Preservation Network
- COSTAR

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- PSATS
 - National Association Of State Agencies For Surplus Property
- Motion: _____ Second: _____ Vote: __ - __ - __

13. MILEAGE ALLOWANCE

The Board of Supervisors approves the Mileage Allowance for private vehicle use for Township purposes to be set as provided by the IRS.

Motion: - _____ - Second: - _____ - Vote: __ - __ - __

14. TREASURER’S BOND

The Board of Supervisors approves the Treasurer’s Bond in the appropriate amount.

Motion: - _____ - Second: - _____ - Vote: __ - __ - __

15. RESOLUTION #2022-01, DESIGNATION OF EMERGENCY SERVICE PROVIDERS

The Board of Supervisors approves the Resolution #2022-01, Designation of Emergency Service Providers as presented.

Motion: - _____ - Second: - _____ - Vote: __ - __ - __

16. RESOLUTION #2022-02, NOMINATION OF DELEGATES FOR THE CHESTER COUNTY TAX COLLECTION COMMITTEE

The Board of Supervisors approves the Resolution #2022-02, Nomination of Delegates for the Chester County Tax Collection Committee.

Motion: - _____ - Second: - _____ - Vote: __ - __ - __

17. RESOLUTION #2022-03, SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS FOR CERTAIN TOWNSHIP SERVICES

The Board of Supervisors approves the Resolution #2022-03, Set Various Fees, Escrows and Other Payments for Certain Township Services.

Motion: - _____ - Second: - _____ - Vote: __ - __ - __

18. ADJOURNMENT

With no further business at hand, the meeting was adjourned at _____pm

Motion: - _____ - Second: - _____ - Vote: __ - __ - __