


West Caln Township Board of Supervisors	Minutes Monday, January 04, 2021 Annual Organization Meeting	
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The annual Reorganization meeting of the West Caln Township Board of Supervisors was held on Monday, January 4, 2021 at 7:00 PM in the Township Municipal Building.

Present were:

- Supervisor Martz Solicitor Venzie Manager Siedenbuehl
- Supervisor Martin
- Supervisor Hutton

1. CALL TO ORDER

2. SALUTE TO THE FLAG

Supervisor Martz opened the meeting at 7:00 PM and lead in the salute to the flag.

Solicitor Venzie commenced the Reorganization Meeting:

3. NOMINATION FOR THE POSITION OF SUPERVISORS CHAIRMAN

Supervisor Martz nominated Supervisor Martin for Chairman of the Board of Supervisors.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

4. NOMINATION FOR THE POSITION OF SUPERVISORS VICE CHAIR

Supervisor Martin nominated Supervisor Martz for Chairman of the Board of Supervisors.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

5. APPOINTMENTS

The Board of Supervisors approves the following appointments:

- Administration:
- Secretary, Township Manager, Zoning Officer, Municipal Recycling Coordinator, Right to Know Officer, PSATS Voting Delegate.....Thomas Siedenbuehl
 - Assistant Secretary, Assistant Township Manager, Assistant Zoning Officer and Assistant Right to Know Officer.....Kimberly Milane-Sauro
 - Admin. Assistant (Part-Time).....Barbara Goodman


Police:
 Chief of Police.....Curt Martinez
 Police Sergeant.....Chris Fries
 Police Sergeant.....Anthony P. Sparano
 Police Patrol Officer 1.....Joseph Carboni
 All Part-Time Officers currently on the Roster.

Road Department:
 Road Foreman.....Allen Touchton
 Assistant Road Foreman.....Jonathan Hoblinski
 Truck Driver.....Jason Fryberger
 Truck Driver.....Scott Walton
 Truck Driver/Operator.....Gerald Patton, Jr.
 Truck Driver/Operator (Part-Time).....Robert Peters

Other Appointments:
 Treasurer.....Barsz Gowie Amon & Fultz
 Solicitor.....Buckley Brion McGuire&Morris, LLP
 Zoning Hearing Board Solicitor.....Gawthrop Greenwood, P.C.

Zoning Hearing Board.....Paul Pfitzenmeyer
 Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0
Motion Passed

Agricultural Security Advisory.....William E. Fairbairn
 Historical Commission.....Pat McVey
 Historical Commission.....Scott Withers
 Historical Commission.....Alfred Brown
 Park and Recreation.....Dave O’Leary
 Park and Recreation.....Dave Pfitzenmeyer
 Planning Commission.....William Romans
 Township Engineer.....E.B. Walsh Associates
 Emergency Management Coordinator.....David Garver
 Deputy Emergency Management Coordinator.....Paul Pfitzenmeyer
 Emergency Management Staff.....David Stein
 Vacancy Board.....Paul Pfitzenmeyer

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Appointed Auditor.....M Cynthia Quinn
 Fire Marshal.....Robert Peters
 Building Inspector.....Commonwealth Code Inc.
 Code Enforcement and Assistant Zoning Officer.....Earthways William Beers
 Earned Income Tax Collector.....Keystone Collections
 Real Estate Tax Collector.....Chester County
 Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

6. BANK DEPOSITORIES:

The Board of Supervisors approves the following Bank Depositories:
 General Fund, Liquid Fuels, Payroll.....S&T
 General Fund.....Citadel FCU
 Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

7. TAX RATES:

The Board of Supervisors approves the following Tax Rates:
 Tax Rate for General Purpose.....1 Mill
 Tax Rate for Fire Service Tax.....0.5 Mill
 Tax Rate for EMS Service Tax.....0.25 Mill
 Earned Income Tax.....1% (½% Township, ½% School District)
 Real Estate Transfer Tax.....1%

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0


Motion Passed

8. SUPERVISOR’S MEETING SCHEDULE:

The Board of Supervisors approves the 2021 Meeting Schedules for all Township Boards and Commissions (Board of Supervisors, Planning Commission, Historical Commission & Park & Recreation Board) as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

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9. EMPLOYEE HOLIDAYS

The Board of Supervisors approves the Employee Holidays as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

10. EMPLOYEE WAGES:

The Board of Supervisors approves a 3% increase for all Administrative and Road Crew Employees.

The Chief of Police pay increase according with the contract to be negotiated.

The Police Officers pay increase will be in accordance with the Collective Bargaining Agreement between The West Caln Police Association and West Caln Township.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

11. LEGAL ADVERTISING:

The Board of Supervisors approves the use of Daily Local News for all Legal Advertising.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed


12. MEMBERSHIP

The Board of Supervisors approves to retain memberships in the following organizations:

- PA Parks and Recreation
- West Caln Township Parks and Recreation
- Professional Recyclers of PA
- Brandywine Valley Assoc.
- Chester County Historic Preservation Network
- COSTAR
- PSATS
- National Association Of State Agencies For Surplus Property

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

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13. MILEAGE ALLOWANCE

The Board of Supervisors approves the Mileage Allowance for private vehicle use for Township purposes to be set as provided by the IRS.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

14. TREASURER’S BOND

The Board of Supervisors approves the Treasurer’s Bond in the appropriate amount.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

15. RESOLUTION #2021-01, DESIGNATION OF EMERGENCY SERVICE PROVIDERS

The Board of Supervisors approves the Resolution #2021-01, Designation of Emergency Service Providers as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

16. RESOLUTION #2021-02, NOMINATION OF DELEGATES FOR THE CHESTER COUNTY TAX COLLECTION COMMITTEE

The Board of Supervisors approves the Resolution #2021-02, Nomination of Delegates for the Chester County Tax Collection Committee.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

17. RESOLUTION #2021-03, SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS FOR CERTAIN TOWNSHIP SERVICES

The Board of Supervisors approves the Resolution #2021-03, Set Various Fees, Escrows and Other Payments for Certain Township Services.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

18. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:30 pm

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed