

**WEST CALN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 08 OF 2020

A RESOLUTION OF WEST CALN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, TO FORMALIZE AND IMPLEMENT ADMINISTRATIVE PROCEDURES FOR THE PROCESSING OF JUNKYARD PERMIT APPLICATIONS CONSISTENT WITH THE TOWNSHIP'S EXISTING ORDINANCES AND REGULATIONS.

WHEREAS, West Caln Township has previously adopted ordinances, including Section 1119 of the Zoning Ordinance and Ordinance No. 1-94, which provide for the permits to be issued, and inspections to take place, with respect to junkyards located within the Township; and

WHEREAS, West Caln Township has processed junkyard application permits and performed junkyard inspections over the years but would like to adopt set procedures in writing to confirm such practices; and

WHEREAS, West Caln Township, has determined that providing for a written set procedure for the handling of junkyards in the Township will ensure that all processes are completed and documented by Township Staff or Township consultants.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of West Caln Township, Chester County, Pennsylvania to hereby adopt the following documents as the official "Junkyard Permit Application Policy & Procedures" of West Caln Township and such documents shall be in substantially the same form as attached hereto:

- 1) West Caln Township Junkyard Application Procedure;
- 2) West Caln Township Junkyard Inspection Checklist; and
- 3) West Caln Township Junkyard License Application.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the above documents may be revised by Township Staff without further resolution by the Board of Supervisors if need to better address administrative items or to better reflect any future updates to the ordinances which regulate junkyards within the Township.

ADOPTED and RESOLVED by the Board of Supervisors of West Caln Township
on this 10th day of June, 2020.

ATTEST:

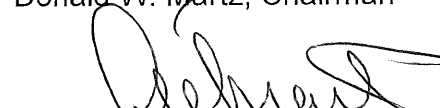


Township Secretary


**WEST CALN TOWNSHIP
BOARD OF SUPERVISORS**



Donald W. Martz, Chairman



Allen R. Martin, Vice Chairman



Joseph G. Hutton III, Member

WEST CALN TOWNSHIP
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WEST CALN TOWNSHIP
JUNKYARD APPLICATION PROCEDURE

- ___ 1) Application is submitted by applicant and stamped received by Township Staff.

- ___ 2) Application is reviewed by Township Staff and deemed administratively complete. Application fee and application should be returned to applicant if deemed administratively incomplete. Applicant should be required to re-submit if incomplete. Application fee consists of \$250 initial fee payment, and \$250 additional fee payable at time of issuance of the junkyard permit.

- ___ 3) List of items to be inspected is provided to the applicant so he/she understands that this is the next step in the process. Applicant may ask for inspection to be delayed until he/she can bring property "up to speed" so that it will pass inspection.

- ___ 4) With 3 weeks of application being submitted, Township Staff schedules an inspection to be done at the property by coordinating with the inspector (either Township Staff member or outside consultant) and the applicant.

- ___ 5) Formal Inspection Report should be submitted to Township Manager and signed off on by the inspector.

- ___ 6) Township Manager issues formal Junkyard Permit to the applicant (if warranted). If permit is denied, a detailed list of what items need to be resolved should be provided to the applicant and formal written denial issued. Applicant can ask for a re-inspection with 90 days of the original inspection. Additional costs may need to be assessed for a second inspection.

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WEST CALN TOWNSHIP
JUNKYARD INSPECTION CHECKLIST

This inspection list is a compilation of junkyard regulations as provided in the Township's Zoning Ordinance as well as standalone junkyard ordinances. Certain provisions may not be applicable due to legal, nonconformities associated with existing junkyards in the Township. The inspector and junkyard owner may need to discuss & work through certain inspection items listed below. Township ordinances should be referred to for more detailed requirements if needed for clarification of the below.

1. Junkyard not to exceed 40,000 square feet. _____
2. Junkyard not to be located within a Floodplain district. _____
3. Required to be setback 100 feet from all residential districts. _____
4. No slopes on property in excess of 15%. _____
5. Maximum lot coverage of 60%. _____
6. All junk stored within a fence/wall of 6ft in height. _____
7. Year-round landscaping screen required. _____
8. 15 ft wide fire lanes required within the junkyard.
Junk may not be stored in rows that exceed 40ft in width.
All to be inspected by Fire Chief to confirm that junkyard
can be safely maneuvered through by EMS & Fire Co. _____
9. No junk to be stacked more than 8ft in height. _____
10. Plans for disposal of fluids, gasoline, fuels, tires and batteries
must be provided as part of application process. _____
11. Tires shall not exceed 200 in number, shall not cover a _____

surface area of more than 1,000 square feet, and firebreaks provided between tire piles. _____

12. Verification that all applicable federal, state and local public health and safety codes are being complied with by operator of the junkyard. _____

13. Consent by the junkyard owner/operator to allow inspection by the Township inspector or representative at any reasonable time. _____

14. No garbage, organic waste, standing water or other public health nuisances exist upon the property, including those that would attract vermin and feral cats. _____

West Caln Township

JUNKYARD LICENSE APPLICATION (Ordinance No. 1-94)

The undersigned makes this Application for a Junkyard License and provides the following information as required by the West Caln Township Junkyard and Refuse Ordinance. Attach additional sheets indicating the letter of the item(s) below to the corresponding information set forth upon the additional sheet. Applications for renewal of existing licenses must complete and re-submit this form on an annual basis, submit the required annual license fees, and must be in compliance with all applicable statutes, ordinances, rules and regulations to be considered for a renewal of license.

ALL OF THE FOLLOWING INFORMATION MUST BE COMPLETED, INCLUDING ATTACHING RELEVANT DOCUMENTATION AND THE SUBMISSION OF LICENSE AND/OR APPLICATION FEES, OR THE APPLICATION WILL NOT BE PROCESSED.

(A) Location of the Junkyard:

(Street Address) _____

(Tax Parcel No.) _____

(B) Name of Property Owner: _____

(C) Address of Property Owner (If Different than Above) :

(D) Telephone Number of Property Owner : _____

(E) Email Address of Property Owner: _____

(F) Name and Address of the Operator of the Junkyard (if different from above):

(G) Current Trade Name/Business Name of Operator and list any previous Trade Names used during the Past Five (5) years:

(H) Name of Employees (At time of application):

(I) Type of Business: Scrap Metal Vehicle Salvage Storage Junk

(J) Attach an accurate plan/survey of premises and a sketch plan of the premises showing setbacks, streams, roadways, buildings, structures, wells, and sewage system.

(K) Is there a plan for disposal of fluids, gasoline, fuels, and batteries? Yes No
Attach copy of the written plan.

(L) Is there a tire disposal plan? Yes No
Attach copy of the written plan.

(M) Hours of Operation: _____

(N) Is the property fully compliant with all environmental and health regulations including those of the Chester County Health Department, County agencies, the EPA and DEP? Yes No

If no, please describe compliance issues below and attach any relevant documentation.

If yes, then the Undersigned hereby certifies that the undersigned/property owner/operator of the business has not received any notices of violation of any environmental or health rules, regulations, ordinances, rulings, or statutes from any local, county, state or federal governmental authority which remain uncorrected at the time of the application.

I hereby certify that the above information set forth in this application is true and correct.

APPLICANT:

Signature Date

Print Name

(DO NOT WRITE BELOW THIS LINE- OFFICE USE ONLY)

Date Application Submitted: _____

Application fee received in the amount of \$ _____

Received by: _____

An Inspection of the Property must be conducted prior to License Issuance.

Date of Inspection: _____ Inspected by: _____

Application: Approved _____ Date: _____
Disapproved _____

Reason for Disapproval:

Application Reviewed By: _____ / _____
Name & Signature of reviewing Township Official