


West Caln Township Board of Supervisors	Minutes Wednesday, December 13, 2017 Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, December 13, 2017 at 7:00 PM in the Township Municipal Building.

Present were:

Chairman Pfitzenmeyer	Treasurer Barsz	Road Foreman Touchton
Supervisor Martz	Treasurer Gattuso	3 Other Township Employees
Manager Siedenbuehl	Assistant Manager Castor	6 Township Residents
Solicitor Venzie		

Supervisor Pfitzenmeyer opened the meeting at 7:02 PM and led in the salute to the flag.

1. EXECUTIVE SESSION

An executive session was held on Wednesday, December 13, 2017 before the meeting for legal and personnel reasons.

2. CITIZEN'S COMMENTS

None

3. TREASURER'S REPORT

The Board of Supervisors approves the reconciled General Fund Balance as of November 30, 2017 of \$1,310,260.78 and the General Fund check register in the amount of \$25,055.54 as per December 13, 2017.

Motion to Approve: Chairman Pfitzenmeyer Second: Supervisor Martz Vote: 2-0-0

4. OLD BUSINESS

None

5. NEW BUSINESS

a. The Board of Supervisor approves the salary increase for Jason Fryberger to \$21.00 per hour, beginning with the pay period December 18, 2017.

Motion to Approve: Supervisor Martz Second: Chairman Pfitzenmeyer Vote: 2-0-0

b. The Board of Supervisor approves the request of Joseph S. & Barbara K. Allgyer to obtain a Holding Tank Permit from the Chester County Health Department according to the 2008 "ORDINANCE PROVIDING FOR THE TERMS AND CONDITIONS TO PERMIT A WASTEWATER COLLECTION AND HOLDING TANK TO SERVICE REAL PROPERTY IN WEST CALN TOWNSHIP." This approval is contingent upon the dwelling and holding tank being used for the lifespan of this one relative only and will be removed once she no longer has need of it. Mr. Allgyer consented to enter into a written agreement with the Township with regard to this stipulation.

Motion to Approve: Chairman Pfitzenmeyer Second: Supervisor Martz Vote: 2-0-0

- c. Solicitor Venzie provided a brief overview and public notice requirements met for the Ordinance presented for approval.

The Board of Supervisors approves the "WEST CALN TOWNSHIP NEIGHBORHOOD BLIGHT RECLAMATION AND REVITALIZATION ORDINANCE"

Motion to Approve: Chairman Pfitzenmeyer Second: Supervisor Martz Vote: 2-0-0

- d. Solicitor Venzie provided a brief overview and public notice requirements met for the Ordinance presented for approval.

The Board of Supervisor approves "AN ORDINANCE OF THE TOWNSHIP OF WEST CALN, CHESTER COUNTY, PENNSYLVANIA, AMEMDING THE WEST CALN TOWNSHIP ZONING ORDINANCE OF 2005, AS AMEMDED, TO FURTHER AMEND THE DEFINITION OF WATERCOURSE, TO ADD PROVISIONS ALLOWING FOR EXPANSION OF LEGALLY, NONCONFIRMING RESIDENTIAL USES IN THE AGRICULTURAL PRESERVATION DISTRICT, TO CORRECT THE ALLOWABLE PERCENTAGES OF LOT COVERAGE LIMITATIONS IN THE SRR ZONING DISTRICT, AND PROVISIONS REGARDING SEVERABILITY, REPEALER AND EFFECTIVE DATE"

Motion to Approve: Supervisor Martz Second: Chairman Pfitzenmeyer Vote: 2-0-0

- e. The Board of Supervisor approves "A RESOLUTION OF THE WEST CALN TOWNSHIP BOARD OF SUPERVISORS REGARDING THE WAIVER OF THE REQUIRED MEMBER CONTRIBUTION FOR THEIR EMPLOYEES TOWARDS THEIR HEALTH CARE INSURANCE FOR THE CALENDAR YEAR 2018."


Motion to Approve: Chairman Pfitzenmeyer Second: Supervisor Martz Vote: 2-0-0

- f. The Board of Supervisors approves the revised PERSONNEL POLICY MANUAL, which includes the Police Department Internal Affairs Policy and job descriptions for the Township Manager, Chief of Police, Police Officer, Road Foreman, and Road Crewman/Laborer, as presented.

Motion to Approve: Chairman Pfitzenmeyer Second: Supervisor Martz Vote: 2-0-0

6. INFORMATION ITEMS

- a. The Township Administration has recommended the implementation of a Stormwater Management Plan Review & Approval Escrow and Administrative Fee, effective January 2018. The escrow amount and the administrative fee will be based on the actual expenses incurred per review and approval in 2017. The BOS will consider this matter at a future meeting.
- b. The 2018 Board of Supervisors Organization Meeting will be held Tuesday, January 2, 2018 at 7:00 p.m.

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- c. Supervisor Martz recognized that this was Paul Pfitzenmeyer’s last Board of Supervisor’s meeting and thanked him for his 26 years of service as a Supervisor in West Caln Township. Gerald Patton also shared his appreciation for Paul’s service to the Township. Mr. Pfitzenmeyer will continue to fill the role of Emergency Management Coordinator until a suitable replacement can be found.

7. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:20pm

Motion to Approve: Supervisor Martz Second: Chairman Pfitzenmeyer Vote: 2-0-0

Respectfully Submitted,

Jill Castor
Assistant Secretary
Approved: January 10, 2018