


West Caln Township Board of Supervisors	Wednesday, February 28, 2024 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, February 28th, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin	Solicitor Venzie	Assistant Manager Metzler
Supervisor Sanet	Manager Sauro	Chief Martinez

Supervisor Martin commenced the Meeting at 7:00 PM.

1. SALUTE TO THE FLAG AND MOMENT OF SILENCE IN HONOR OF CHAIRMAN OF THE BOARD OF SUPERVISORS DONALD W. MARTZ

A formal service honoring Don's many years of dedicated service to the Township and the community he loved will be held by the Township on Friday, March 8, 2024 from 4-6pm at the Wagontown Fire Hall. In lieu of flowers the family is asking that donations be made to the Wagontown Fire Company, P.O. Box 185, Wagontown, PA 19376. Our deepest sympathies to the Martz family during this difficult time.


2. ACCEPTANCE OF VACANCY ON THE BOARD EFFECTIVE AS OF THIS FIRST MEETING FOLLOWING CHAIRMAN MARTZ' PASSING.

Effective immediately and in order to comply with Second Class Township Code requirements, the Township Supervisors will be accepting letters of interest and/or resumes of any Township residents who are registered to vote and have lived in the Township for at least one year. Those letters of interest and/or resumes should be hand-delivered to Township offices or emailed to the attention of Township Manager Kim Milane-Sauro no later than March 6th. Township Supervisors will review submitted letters of interest and/or resumes and may, but are not required to, conduct interviews of interested candidates.

3. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA
None

4. EXECUTIVE SESSION

An executive session was held on Thursday, February 22, Tuesday, February 27 and Wednesday, February 28, 2024 for legal and personnel reasons including litigation matters.

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5. RESIDENT'S COMMENTS

- Carla Denbraven- 1354 Airport Road- Recommends having a moment of silence at every meeting. Inquired as to whether Township employees were being paid for attending formal service and how service was being funded. Constitution books are available if anyone would like a copy.
- Cheryl Shurak- 220 Cambridge Road- Questioned tax bill and concern over tax increase.
- Dave DenBraven- 1354 Airport Road- Inquired as to how township tax increases are voted on.
- John Hashem- 1481 Birdell Road- Introduced himself as elected auditor and would like to help save the township money by reviewing the township budget. Concerned with current township solicitors' fees.
- Cheryl Schroeder- 340 W Kings Highway- Stated that the township has not increased taxes for many years and therefore this year's tax increase may have been larger due to not having any increases over the last few years.

6. TREASURER'S REPORT

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0
Motion Passed

7. PARKS & RECREATION COMMISION REPORT

The Board of Supervisors accepted the parks report as provided.

8. PLANNING COMMISSION REPORT


The Board of Supervisors accepted the planning commission report as presented.

9. OLD BUSINESS

NONE

10. NEW BUSINESS

- a. Consider final approval of Land Development Plan for 176 & 180 Lilly Road (Stauffer/Lammey) as per the review and recommendation letter from the Township Engineer dated January 11, 2024, including waivers requested
Motion to Approve: Supervisor Martin Second: Supervisor Sanet Vote: 2-0-0
Motion Passed

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- b. Consider final approval of Land Development Plan for 328 N Sandy Hill Road (Stoltzfus) as per the review and recommendation letter from the Township Engineer dated February 6, 2024, including waivers requested

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0
Motion Passed

- c. Consider Engagement letter from Barbacane Thornton to complete annual audit for calendar year 2023

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0
Motion Passed

- d. Consider Resolution to Adjust Tax Collector Salary effective after next Municipal Election

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0
Motion Passed

- e. Consider resignation of Richard Harrington from the Planning Commission

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0
Motion Passed

11. INFORMATIONAL ITEMS

- a. Conditional Use Application for 149 Davis Road has been scheduled for March 13th

12. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:34p.m.

Motion to Adjourn: Supervisor Sanet Second: Supervisor Martin Vote: 2-0-0

Respectfully Submitted,

Amanda Metzler

Assistant Secretary

Approved March 13th, 2024