


West Caln Township Board of Supervisors	<b>Wednesday, March 8, 2023</b> <b>Minutes</b> <b>Public Meeting</b>	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, March 8, 2023, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martz	Supervisor Hutton	Assistant Manager Sauro
Supervisor Martin	Solicitor Venzie	Road Foreman Horblinski

Supervisor Martz commenced the Meeting at 7:05 PM.

1. SALUTE TO THE FLAG
  
2. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA  
 Decision regarding the Stoltzfus Substantive Validity Challenge and Petition for Curative Amendment. A brief summary of the hearings was provided by Solicitor Venzie. Decision to deny the application of Samuel E. and Sadie Mae Stoltzfus as presented. Copies of the complete decision are available at the township office.  
 Motion to Approve: Supervisor Hutton      Second: Supervisor Martin      Vote: 3-0-0  
*Motion Passed*
  
3. EXECUTIVE SESSION  
 An executive session was held on Wednesday, March 8, 2023 for legal and personnel reasons.
  
4. PUBLIC HEARING  
 The regular meeting was closed, and a public hearing was opened at 7:10pm. A hearing to consider and possibly enact an Ordinance which will approve, adopt, and enact an ordinance codification for West Caln Township.  
 Solicitor Venzie provided the following:  
 Exhibit B1 – Proof of Publication for the proposed ordinance  
 Exhibit B2 – Email copy of Notice to the Daily Local News  
 Exhibit B3 – Letter and Act 247 Referral form to Chester County Planning Commission  
 Exhibit B4 – Recommendation form Chester County Planning Commission  
 Some discussion among the Board took place. No public comment was received. The hearing was closed, and the regular meeting resumed at 7:15pm.  
 Motion was made to table the matter at the April 12, 2023 meeting.  
 Motion to Approve: Supervisor Hutton      Second: Supervisor Martin      Vote: 3-0-0  
*Motion Passed*

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5. APPROVAL OF THE MINUTES

Motion to Approve: Supervisor Martin                      Second: Supervisor Hutton                      Vote: 3-0-0  
*Motion Passed*

6. MANAGER’S REPORT

The Board of Supervisors accepted the Manager’s Report as presented.

7. TREASURER’S REPORT

Motion to Approve: Supervisor Martin                      Second: Supervisor Hutton                      Vote: 3-0-0  
*Motion Passed*

8. SOLICITOR’S REPORT

None

9. POLICE REPORT

None

10. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the Roads Report as presented.

11. EMERGENCY MANAGEMENT COORDINATOR REPORT

The Board of Supervisors accepted the Roads Report as presented.

12. FIRE MARSHALL REPORT

None

13. WAGONTOWN FIRE COMPANY


The Board of Supervisors accepted the Roads Report as presented.

14. WESTWOOD EMS SERVICE

The Board of Supervisors accepted the EMS Report as presented.

15. PLANNING COMMISSION

- a. Appointment of new members to the Planning Commission  
    Tabled to the next meeting.


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16. HISTORICAL COMMISSION REPORT

- a. Appointment of a new member to the Historical Commission  
Tabled to the next meeting.

17. OLD BUSINESS

- a. US 340 Tree Project - February 22 Decision Reversal - Motion was made at the February 22<sup>nd</sup> meeting to approve Boot Road Tree Service to perform tree removal at Layton Park. An issue arose with contractor. Motion to reverse this decision.  
Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0  
*Motion Passed*
  
- b. US 340 Tree Project  
Motion to approve Boot Road Tree Service to perform the required tree removal at Layton Park in the amount of \$18,700 or \$1,100/tree approx.  
Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0  
*Motion Passed*
  
- c. Police Officer Fox  
Motion was made to hire Christopher Fox as Part-Time Police Officer at an hourly rate of \$24.50 effective February 13, 2023. According to the Collective Bargaining Agreement Article 6, Section 1 Base Wages which reads: Part-time Employees hired after March 1, 2015 shall be paid an hourly rate of \$22.50 per hour for the first 6 months of employment, with a \$2.00 increase upon the six month date of hire anniversary. Thereafter, Part-time Employees hired after March 1, 2015 shall receive the base wage rate of existing Part time Employees.  
Motion to amend the previous motion and revise the pay rate for Officer Christopher Fox to an hourly rate of \$22.50 as a Part-time police officer effective February 13, 2023.  
Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0  
*Motion Passed*
  
- d. Dugout Flooring – Tabled to the next meeting.
  
- e. Resolution #7 of 2023 – West Caln Township to join with other local government units in the Pennsylvania Local Government Investment Trust (PLIGT) for the purpose of purchasing shares.  
Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0  
*Motion Passed*

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18. NEW BUSINESS

- a. Motion to ratify informal decision by the Board to allow for a link on the township webpage. This link would direct users to an off-site webpage which would highlight some of the history within the township. This was created and proposed by Gregg Reno of the Historic Commission. Cost for maintenance of this off-site webpage would be \$100/year. Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0  
*Motion Passed*

19. INFORMATIONAL ITEMS

- a. Conditional Use Application received for 752 W Kings Highway – to allow the owner to construct a 9,600sf building and operate a lawn care business.
- b. Beginning of the Township Meeting April 12, 2023 the Carnegie Hero Fund Commission will award Darby Bicking.

20. RESIDENT’S COMMENTS

Gary Bucknell – 1537 Birdell Road – Inquired as to the status of Martins Corner Fire House. Mr. Bucknell was advised that the township is aware that CMS Cheer has vacated the building. Building is still currently owned by Keystone Fire Company. Any issues will be addressed with them prior to the township taking ownership.

Mr. Bucknell also inquired as to the status of the property at 1502 Birdell Road. Mr. Bucknell was advised that this matter is currently in litigation with the township and the township is unable to discuss this matter at this time.

21. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:45 p.m.  
Motion to Adjourn:    Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

Respectfully Submitted,

Kimberly Milane-Sauro  
Assistant Secretary  
*Approved April 12, 2023*