


West Caln Township Board of Supervisors	Wednesday, February 8, 2023 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, February 8, 2023, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martz	Solicitor Venzie	Chief Martinez
Supervisor Martin	Manager Siedenbuehl	Road Foreman Horblinski
Supervisor Hutton	Assistant Manager Sauro	

Supervisor Martz commenced the Meeting at 7:00 PM.

1. SALUTE TO THE FLAG

2. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

One addition is noted under New Business

3. EXECUTIVE SESSION

An executive session was held on Wednesday, February 8, 2023 for legal and personnel reasons.

An executive session will be held on Friday, February 10, 2023 for legal reasons.

4. APPROVAL OF THE MINUTES

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

5. MANAGER'S REPORT


The Board of Supervisors accepted the Manager's Report as presented

6. TREASURER'S REPORT

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

7. SOLICITOR'S REPORT

- a. Still working on various enforcement issues within the Township.
- b. Some compliance issues have arisen with approved Land Development Plans that are currently being reviewed.

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8. POLICE REPORT

The Board of Supervisors accepted the Police Report as presented.

9. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the Roads Report as presented.

10. EMERGENCY MANAGEMENT COORDINATOR REPORT

The Board of Supervisors accepted the Roads Report as presented.

11. FIRE MARSHALL REPORT

None

12. WAGONTOWN FIRE COMPANY

The Board of Supervisors accepted the Roads Report as presented.

13. WESTWOOD EMS SERVICE

The Board of Supervisors accepted the EMS Report as presented.

14. PLANNING COMMISSION


At the January meeting there were a few people in attendance who are interested in joining the Commission. The Commission will provide the board with a recommendation for its next meeting.

15. HISTORICAL COMMISSION REPORT

Request has been received from the Commission to allow a link be placed on the township website. This link would direct users to an off-site webpage which would highlights some of the history of the township. As there were no members of the Commission present to answer some questions, this matter was tabled to the next meeting.

16. OLD BUSINESS

None

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17. NEW BUSINESS

- a. Chester County Solid Waste Authority – Participation “Regional Household Hazardous Waste Collection Program”
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

- b. 2023 Ford Police Interceptor
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

- c. The hiring of Desiree Rhoades as Part-Time Police Officer at an hourly rate of \$22.50 effective February 6, 2023.
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

Supervisor Hutton inquired as to the status of the hiring of the second part-time officer. As this was not an agenda item a motion was made to amend agenda to include this item for discussion.


Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0
Motion Passed

- d. Motion was made to hire Christopher Fox as Part-Time Police Officer at an hourly rate of \$24.50 effective February 13, 2023.
Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0
Motion Passed

18. INFORMATIONAL ITEMS

- a. The Township Ordinances have now been codified and can be found on General Code’s website. Formal adoption of the codification still has to take place. The codification has been formally sent to Chester County Planning Commission for their review as there has been substantive changes made to the Township’s ordinances. The codification is slated for consideration to formally adopt at the Supervisor’s March 8th meeting.

- b. Dave VanVleit resignation from the Planning Commission effective February 1, 2023

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- c. Discussion and Decision to be made regarding the Stoltzfus Substantive Validity Challenge and Petition for Curative Amendment. This matter will be placed on the March 8, 2023 agenda.

19. RESIDENT’S COMMENTS

Lawrence Sheehan and his daughter, Dawn Sheehan – 220 E Mattson Hollow Road – inquiring as to the status of the property at 210 E Mattson Hollow. Stated that the property is still in the same condition as it was a year ago and would like to know what is being done to remedy the issues. Solicitor Venzie advised that another Notice of Violation has been sent and a summary citation has been filed in district court. There is a waiting period and if no response is received in the court, a warrant will be issued. Township cannot do anything until the time periods have expired and then they can move forward with a sheriff’s sale.

Drew Stuhlmuller – 340 W Kings Highway – asked if the flags at Layton Park can be replaced. Said the PA flag is very faded. Mr. Yearsley stated that the flags are replaced every spring.

20. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:40 p.m.

Motion to Adjourn: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Respectfully Submitted,

Kimberly Milane-Sauro
Assistant Secretary
Approved March 8, 2023